



Darcey McLaughlin, President  
Stacy Schaffer-Helmer, Vice President  
Karen Breen-Bondie, Secretary  
Katrina Collins, Treasurer

## **Board of Directors Meeting Minutes Monday, September 12, 2011**

A call to order was made by President Darcey McLaughlin at 7:40 pm. The meeting was hosted by President Darcey McLaughlin at her home at 241 W. Drayton.

**Present:** Katrina Collins, Karen Breen-Bondie, Stacy Schaffer-Helmer, Garry Andrews, Debbie Sobolewski, Pat and Mike Omans, Diane Dengate, Kerry Keener, Darcey McLaughlin.

**President's Report:** No formal report was given.

**Vice President's Report:** No formal report was given.

**Secretary's Report:** No formal report was given. The minutes from neither the March 28th annual meeting nor the April 26 board meeting were provided to read and accept by the board.

**Treasurer's Report:** Katrina reported that the current balance is \$4,510.18.

### ***Old Business:***

**Beautification Awards:** Garry Andrews reported that he ordered and received five 19" x 14" oval plaques from Whitehall Products for the years 2005, 2011, 2013, 2015 and 2017. The winner this year was Garry Andrews and Jeff Taylor's home at 446 W. Drayton. Darcey will get-together with Stacey, Garry and Jeff to arrange a formal presentation. The committee was unable to make a formal presentation to 2005's winner, Pam Cummings of 426 W. Maplehurst, at the block party but would like to contact her again to make the presentation.

Garry suggested that for the 2013 award, to have each block director nominate three to five homes on their block to the Beautification Award Committee. The Committee would then determine, from those nominations, which are qualified to be placed in a ballot box. One winner will be selected at random from the ballot box.

**Snow Plowing Committee:** Stacy Schaeffer-Helmer reported on Scott Helmer's behalf that Scott has begun the bidding process. The deadline for bids to be returned is October 15. She also mentioned that residents can place reflective flags or sticks in the ground to hopefully prevent sod from being torn up. Stacy said the newsletter should include a reminder that the cost to homeowners is only \$5 per month of dues. The time period will remain the same, i.e., mid-December through mid-March.

Pat Omans reported that a resident on her block, Rachel Cuschieri-Murray, was interested in participating on the snow plowing committee.

**Annual Picnic:** The success of the return of the annual block party was discussed. It was further suggested that the 2012 picnic should be held on the last day of school, which should be a Thursday. Holding the picnic on the weekend had not been favorable in the past as too many residents are out-of-town.

**Dues Collection:** Reviewed the timeline and process. Darcey suggested creating a template for all block directors to use that can be tweaked for any particular block director that wishes to do so. Karen Breen-Bondie reminded the board that a Word template exists, that there is a link

within the body of the [Block Director Guidelines](#) that are already on the WPIA website. The notices for dues collection should be distributed by Halloween. Dues will remain at \$15 for 2012.

**Neighborhood Garage Sale:** Garry Andrews and Tiffani Gagné, co-chairs of the garage sale, will organize the next garage sale to be held the third weekend of May, in conjunction with Pleasant Ridge's auction and rummage sale.

**Nominating Committee:** To be discussed at next meeting.

***New Business:***

**Communications Committee:** Darcey suggested the establishment of a communications committee of which Karen and Stacy would serve. This suggestion was met with acceptance and created.

**Annexation of Lower Lewiston** (south side between Pinecrest and Woodward): Stacy Helmer suggested the annexation of Lower Lewiston due the success of the block party and the awkwardness she experienced when neighbors asked if they could attend. A discussion ensued and Diane Dengate presented a motion to temporarily include the south side of Lower Lewiston in a bid for snow plowing services. Garry Andrews seconded. Further discussion was held. The motion passed unanimously. Darcey indicated that a formal vote will have to take place at the next annual meeting in the spring.

**Stories for Next Newsletter:** Compost and recycling, Facebook page (use as a source for compiling neighbors' comments and suggestions).

**Next Board Meeting:** The next board meeting will be in November.

The meeting was adjourned at 8:43 pm. These minutes were taken and presented by Karen Breen-Bondie.